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RESPIRATORY PROTECTION PROGRAM

POLICY

It is the policy of Whaley Steel Corp. to provide its employees a safe and healthy workplace. This program is designed to help reduce employee exposure to occupational harmful dusts, fog, fumes, mists, gases, smokes, spray, or vapors. The primary objective is to prevent over exposure to these contaminants. This shall be accomplished as far as feasible by accepted engineering control measures. When effective engineering controls are not feasible, or while they are being instituted, appropriate respirators shall be used. In these situations, where respiratory protection is required, all respirators, training and medical evaluations shall be provided at no cost to employees.

RESPONSIBILITY

Where respirators are necessary to protect the health of an employee or employees, a written respiratory protection program that has worksite-specific procedures shall be implemented. The following provisions shall be included in the program, as applicable:

1. A Program Administrator shall be appointed that has the appropriate training or experience that is adequate for the complexity of the program to administer or oversee the respiratory protection. The program administrator shall conduct required evaluations to ensure the programs' effectiveness.
2. Procedures for selecting the proper respirator(s) for the workplace.
3. Medical evaluations of the employee(s) required to use the respirators.
4. Fit testing procedures for tight fitting respirators.
5. Procedures for the proper use of respirators in routine and foreseeable emergency situations.
6. Procedures and scheduling for cleaning, disinfecting, storing, inspecting, repairing, discarding, and otherwise maintaining respirators.
7. Training of the employee(s) in the respiratory hazards to which they are potentially exposed to during routine and emergency situations.
8. Training of the employee(s) in the proper use of respirators, including putting on and removing the respirator, any limitations in their use, and their maintenance.
9. Procedures to ensure adequate air quality, quantity, and the flow of breathing air for atmosphere-supplying respirators.

Non-required respirator use:

Respirators are an effective method of protection against designated hazards when properly selected and worn. Whaley Steel Corp. encourages the voluntary use of respirators (filtering face pieces (dust masks) that shall be provided to you), even when exposures are below the

Respiratory Protection continued:

permissible exposure limit set forth by OSHA to provide an additional level of comfort and protection to its employees. However, if the respirator is used improperly or not kept clean, the respirator itself can become a hazard to you.

When you are voluntarily using a respirator the following precautions shall be followed to ensure that the respirator itself does not become a hazard:

1. Read and heed all instructions provided by the manufacturer on use, maintenance, cleaning, care, and warnings regarding the respirators limitations.
2. Choose respirators certified for use to protect against the contaminant of concern. NIOSH, the National Institute for Occupational Safety and Health of the U.S. Department of Health and Human Services, certifies respirators. A label or statement of certification should appear on the respirator or respirator packaging. It will tell you what the respirator is designed for and how much it will protect you.
3. A medical evaluation, fit test and training in the proper use of the respirator is required.
4. Do not wear your respirator into atmospheres containing contaminants for which your respirator is not designed to protect against. For example, a respirator designed to filter dust particles will not protect you against gases, vapors, or very small solid particles of fumes or smoke.
5. Keep track of your respirator so that you do not mistakenly use someone else's respirator.